Workflow

First : Receive your Microsoft Teams account

Second.1: Login your Microsoft Teams account
   (P.S. If you have registered the Microsoft Teams account)

Second.2: Register your Microsoft Teams account
   (P.S. You not yet registered the Microsoft Teams account)

Third : Switch your organization

Fourth : Join into WOCC 2021 Team
Receive your Microsoft Teams account
WOCC2021 Tutorial of Microsoft Teams

Receive your Microsoft Teams Invitation

In WOCC 2021, all attenders will receive an invitation sending from Microsoft Teams in the Microsoft Teams ID that you register into WOCC 2021 before the WOCC activity starts.
Login your Microsoft Teams account
Your Microsoft Teams account

If you are asked to input the password (you have already had a Microsoft Teams account), just please input your password.

If you don’t have Microsoft Teams account, please go to Teams website and sign up Microsoft Teams. Jump to “Register your Microsoft Teams account” chapter.

Just input password

Sign Up your account
Login your Microsoft Teams account

Click “Accept” button and wait a few minutes.
Login your Microsoft Teams account

You can select the desktop application or web application of Microsoft Teams to attend the WOCC 2021. We recommend one to use desktop application that makes for your good experience.

This example is web application, please don’t use “Inprivate mode” in your browser.
Register your Microsoft Teams account
Register your Microsoft Teams account

Please click “Create one” if this window is shown.

Or, you can just click “sign up for free” in Microsoft Teams website.

Create your account

Sign Up your account
Register your Microsoft Teams account

Please Enter your email and click next

Select the second choice “For friends and family” and click next.
Register your Microsoft Teams account

Create your password.

Verify if your email exists or not. Then go to your mailbox and fill the code number.

Create a password

Enter the password you would like to use with your account.

........

☐ Show password

Next
WOCC2021 Tutorial of Microsoft Teams

Register your Microsoft Teams account

Take a few seconds to wait.

Just click “next”.

Microsoft

sqlite1998@gmail.com

Create account

Please solve the puzzle so we know you’re not a robot.

Next
WOCC2021 Tutorial of Microsoft Teams

Register your Microsoft Teams account

This is a CAPTCHA. Just select what it asks for.

Choose correct and wait a few seconds.
Register your Microsoft Teams account

This is a phone check. Leave your phone number then it will return a code by message.

Input code and click “next”.

Add your phone number

+886  
Phone number

We'll send you a text to verify this number.
Switch your organization
Switch your organization

On the top of the right hand, you can click your avatar then show what organization you belong. Please switch your organization to “National Taipei University of Technology”.

Switch to “National Taipei University of Technology” Organization
WOCC2021 Tutorial of Microsoft Teams

Join into WOCC 2021 Team

WOCC 2021 Teams

WOCC 2021 session channel for attenders to chat

If any questions, you can leave your questions in this channel. Our staff will solve your questions.
Join into WOCC 2021 Team
Join into WOCC 2021 Team

After our staff starts the session, please click “Join” button then you could join into this session.

Note: If you don’t still see anything, please refresh your browser if you use the web application of Microsoft Teams. Join into session please close your microphone.
Thanks for your watching!!
Welcome to WOCC 2021 and Wish all have fun.